

CASTLE COVE BOARD MEETING
Tuesday, October 29, 2013, 6:00 p.m.
LNHS Room 102

ATTENDEES:

Board Members: Marie Wright, Lana Stevens, Tom Stephenson, Ruth Ann Stephenson, Maury Lathrop, Rich Havlin, Tom Johnson, Scott Gallagher. (Absent: Patti Davis)

Non Board Members: None

MEETING NOTES:

- The meeting was called to order by Marie Wright at 6:07 p.m.
- Marie announced the meeting would be **budget and annual meeting planning only** and would not necessarily follow the agenda.

Minutes: The Board will approve the minutes from the last meeting at the January meeting along with the minutes from this meeting.

Treasurer's Report: Tom Stephenson passed the Treasurer's records on to Tom Johnson. No Treasurer's report was given at this meeting.

Committee Reports: only the following brief reports were presented due to annual meeting and budget planning.

Newsletter – Ruth Ann Stephenson

- No one has offered to take over the newsletter (might revise procedure or do away with newsletter and put more on website).

Nominating – Rich Havlin

- There are 5 positions open, 3 regular 3-year terms and 2 one-year terms to replace Tom & Ruth Ann Stephenson
- The following people have agreed to run: Marie Wright, Rich Havlin, Ron Sans, Charlie Spyr, Bruce Amrhien. Would be good to have several more candidates.

Pool – Rich Havlin has taken over this committee from Tom Stephenson.

- The tarp to cover the baby pool has not been located. It was decided to leave it uncovered this winter.

Old Business – no discussion at this meeting

New Business

• **2014 Budget**

- Tom Stephenson presented a proposed budget for 2014 that he prepared according to past usage and expected expenses – everyone was given a copy.
- The budget was reviewed and discussed line by line and figures adjusted appropriately. A few items discussed were:
 - Allowing enough in pool budget to cover possibility of using cleaning company for bathrooms throughout the summer.
 - Allowing enough in landscaping budget for landscaping between gates and possibility of removing/replacing additional trees.
 - Revitalization was eliminated as a committee and therefore removed from the budget. The Board felt it was unnecessary duplication and overlapped other committees especially the Common Grounds Committee. Making use of a Master Improvement list allows the Board to keep track of and prioritize future projects.
 - The master improvement list will be reviewed and prioritized in January. Some items to be sure are on the list are: additional playground equipment and a roofed area over part of the pool decking.
- A **motion was made to approve the budget as adjusted** and was unanimously approved.
- As a result of reviewing the budget and having appropriate funds left to carry over, a **motion was made for the dues to again remain at \$378** for 2014. The motion passed unanimously.

- **Annual Meeting Planning**

- Postcards were mailed, an email reminder will be sent, CC signs will be put up as a reminder, committee reports should be sent to Tom S., ballots will be printed with info from Rich H, packets will be printed as well as a check-off sheet for residents rather than a sign-in sheet – much simpler and takes less time.
- Need non-Board resident for sign-in table. Suggestions were made and those residents will be asked.

The Board adjourned the meeting at 7:08 PM

Respectfully submitted,
Ruth Ann Stephenson, “Acting” Secretary

***After the meeting was adjourned, there was a brief discussion about the public hearing regarding the height of a resident’s fence. City staff at this time appear to be against allowing a variance for a 9’ fence. Zoning usually goes along with what the City staff recommends. Although there is no stated height requirement in CC covenants, it is required to apply through the Architectural Improvement Committee for installing or altering a fence and abiding by Committee/Board approval as to whether it meets neighborhood standards. This was not done. Castle Cove will abide by the City and Zoning Board’s decision regarding height. The other criteria (not applying for approval for the fence, or what color it will be) are issues between CC and the resident.*